


Agenda Item 10

		THE HEALTH SCRUTINY COMMITTEE FOR LINCOLNSHIRE	
Boston Borough Council	East Lindsey District Council	City of Lincoln Council	Lincolnshire County Council
North Kesteven District Council	South Holland District Council	South Kesteven District Council	West Lindsey District Council

Open Report on behalf of Richard Wills, the Director Responsible for Democratic Services

Report to	Health Scrutiny Committee for Lincolnshire
Date:	16 September 2015
Subject:	Annual General / Public Meetings and Annual Reports

Summary:

Clinical Commissioning Groups, NHS Trusts, and NHS Foundation Trusts are required to prepare an annual report and accounts each year, and to hold an annual meeting in public. In terms of local NHS organisations, five such meetings will have taken place by the date of the Committee meeting. Where it has been possible for a member of the Committee to attend, their reports have been included. Links are available to all the annual reports, so far published.

The Committee is asked to consider the information presented, and determine whether any issues should be considered for inclusion in the Committee's future work programme.

Actions Required:

- (1) To determine whether any issues raised at the Annual General / Public Meetings of local NHS organisations, or in their Annual Reports, merit consideration by the Committee, as part of its forthcoming work programme.
- (2) To identify members of the Committee to attend on its behalf at the following Annual General / Public Meetings:
 - 22 Sept – 5.00 pm South West Lincolnshire Clinical Commissioning Group
 - 23 Sept – 4.00 pm Lincolnshire West Clinical Commissioning Group
 - 24 Sept – 5.00 pm Lincolnshire East Clinical Commissioning Group
 - 29 Sept – 5.30 pm United Lincolnshire Hospitals NHS Trust

1. BACKGROUND

Clinical Commissioning Groups have a duty to prepare an annual report for each financial year, setting out how it has discharged its functions in the previous financial year. The annual report must be published and presented by way of a meeting to members of the public. These meetings are often referred to as "Annual Public Meetings".

NHS Foundation Trusts are required to hold an annual meeting of the Trust's membership, which has to be open to the public. This annual meeting has a role in considering the annual report and accounts, and may be combined with a general meeting of a foundation trust's governors, which also has to consider the annual report and accounts. These meetings can be referred to as "Annual Public Meetings", "Annual Members Meetings" or "Annual Public Meetings".

NHS Trusts are required each year to hold a public meeting, at which the Annual Report and Annual Accounts are presented. This is sometimes called the "Annual General Meeting" or the "Annual Public Meeting".

The format and content of annual reports is also prescribed by legislation and guidance.

2. PETERBOROUGH AND STAMFORD HOSPITALS NHS FOUNDATION TRUST

The Annual Public Meeting took place on 23 July 2015. Councillor Mrs Sue Wray attended on behalf of the Health Scrutiny Committee for Lincolnshire and has made the following report:

The welcome and opening was made by Rob Hughes, the Trust's Chairman. Stephen Graves, the Chief Executive, highlighted the following from the Annual Report.

- Emergency activity had increased, and the four hour A & E target had NOT been met.
- The Trust is reviewing bed capacity requirements, as a result of the rise in emergency activity.
- Roll out public education via Clinical Commissioning Groups on minor emergency options
- Ambulatory care service was a success, treating 100 patients per week – the Trust will consolidate and may extend in future.
- The Care Quality Commission review in May 2014: 6 out of 8 services rated "Good". Emergency and Medical areas required improvement – some patients not being admitted initially to the most appropriate ward for their care. Work to resolve issues being carried out to an action plan.
- The end of year deficit for 2014-15 was £38.5 million, with £13 million cost improvement programme for the third year.
- Key operating costs are high, including the costs of agency staffing. The Trust was working to attract new staff, with the development of a 'Grow Your Own' scheme, to help retain staff.

- 89 overseas nurses had been appointed.
- The Trust had reinstated the Children's Emergency Department.

There were various questions, each prompting a wide discussion and some serious patient concerns:

- Patients with concerns about 'joined up health care' and continuity of care in hospital and the community. (The discussion referred to Neighbourhood Teams.)
- A patient with Parkinson's Disease raised concerns about hospital staff knowledge of Parkinson's Disease and the need for medication on time.
- There was concern over unnecessary admissions and need for more education for staff or a nurse specialist in hospital

A half hour presentation followed on Caring for Patients with Dementia. The meeting closed with the usual feedback form to complete. There was an overall impression of a cohesive, happy and open organisation with all staff willing to chat and answer questions.

The Trust's Annual Report is at the following link:

<https://www.peterboroughandstamford.nhs.uk/files/21F0E1E9F180FF75C358C1690BB2A5FC.pdf>

Additional Information

On 30 July 2015, the Care Quality Commission (CQC) published its report on Peterborough City Hospital, following an inspection in May 2015. The CQC's overall finding for the Hospital and the Trust was "good", which represents an improvement on the previous "requires improvement" rating in 2014.

On 30 July 2015, Monitor announced that Peterborough and Stamford Hospitals NHS Foundation Trust had agreed further steps with Monitor to improve its financial sustainability and cut waiting times for A&E patients. As a result, Monitor has said Peterborough and Stamford Hospitals will now:

- develop and implement a robust long-term strategic plan;
- make cost savings of at least £13 million in 2015/16 to reduce its overall deficit;
- create and implement effective financial plans for the next 2 years; and
- fully implement its A&E action plan.

3. QUEEN ELIZABETH HOSPITAL, KING'S LYNN, NHS FOUNDATION TRUST

The Annual Members' Meeting of Queen Elizabeth Hospital, King's Lynn, NHS Foundation Trust took place on 23 July 2015. Councillor Chris Brewis attended. The annual report is available at the following link: -

<http://www.qehkl.nhs.uk/annual-report.asp?s=Trust&p=AnnualReport>

Additional Information

On 30 July 2015, the Care Quality Commission (CQC) published its report on Queen Elizabeth's Hospital, King's Lynn, following an inspection in June 2015. The overall finding for the Trust remained as "requires improvement". However, the CQC recommended that the Trust leave special measures.

Overall the Trust has a budget of approximately £180 million, and receives approximately £9 million from South Lincolnshire Clinical Commissioning Group for the treatment and care of Lincolnshire patients.

4. EAST MIDLANDS AMBULANCE SERVICE NHS TRUST

The East Midlands Ambulance Service NHS Trust held its Annual General Meeting and Open Day in Kettering on 26 August. Its Annual Report is available at the following link:

<http://www.emas.nhs.uk/about-us/publications/>

5. SOUTH LINCOLNSHIRE CLINICAL COMMISSIONING GROUP

South Lincolnshire Clinical Commissioning Group held its Annual Public Meeting on 3 September 2015. Councillor Mrs Christine Talbot attended on behalf of the Health Scrutiny Committee. The Chairman has highlighted the following points from the meeting:

- South Lincolnshire CCG, which covers a population of 161,000, has a budget of £190 million to commission services.
- The CCG achieved its 1% planned surplus for 2014-15 on its budget, as required by NHS England.
- The CCG has undertaken primary care commissioning from 1 April 2015.
- There are financial challenges across the whole NHS, but the CCG is a small, but resilient organisation.
- Cancer care at one of the hospitals remains a concern.
- The CCG has a number of mechanisms to listen to its population, for example, Patient Participation Groups, Healthwatch feedback, listening events and targeted engagement with carers and mental health groups.

The annual report is available at the following link:

http://southlincolnshireccg.nhs.uk/key-documents/cat_view/14-key-documents/68-annual-report

6. FORTHCOMING ANNUAL PUBLIC MEETINGS

Forthcoming Annual General / Public Meetings are listed below: -

Date / Time	Annual Public Meeting/ Annual General Meeting	Attendee on Behalf of the Committee
10 Sept – 1pm	Lincolnshire Partnership NHS Foundation Trust	None
21 Sept - Noon	Lincolnshire Community Services NHS Trust	Councillor Mrs Talbot
22 Sept – 5pm	South West Lincolnshire CCG	To be determined
23 Sept – 4pm	Lincolnshire West CCG	To be determined
24 Sept – 5pm	Lincolnshire East CCG	To be determined
29 Sept – 5.30 pm	United Lincolnshire Hospitals NHS Trust	To be determined

The Committee is requested to identify attendees for these forthcoming meetings.

7. CONCLUSION

The Committee is asked to determine whether any issues raised at the Annual General / Public Meetings of local NHS organisations, or in their Annual Reports, merit consideration by the Committee, as part of its forthcoming work programme.

8. CONSULTATION

This is not a direct consultation item.

9. Background Papers - No background papers within Section 100D of the Local Government Act 1972 were used in the preparation of this report.

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